

MEETING #35 - October 13

At a regular meeting (#1) of the Madison County Board of Supervisors on October 13, 2020 at 4:00 p.m. in the Madison County Administrative Center Auditorium located at 414 N. Main Street:

PRESENT R. Clay Jackson, Chair
 Charlotte Hoffman, Vice-Chair
 Kevin McGhee, Member
 Amber Foster, Member
 Carty Yowell, Member
 Jack Hobbs, County Administrator
 Sean Gregg, County Attorney
 Jacqueline Frye, Deputy Clerk

Call to Order, Determine Quorum, Pledge of Allegiance & Moment of Silence

All members are present; a quorum is established.

Adoption of the Agenda

Chairman Jackson advised that:

Item 2G (Supplemental Appropriations) be removed from the Consent Agenda
Item 9 (Old Business - Madison County Administration Center Renovation Project Procurement)
will be discussed in Closed Session with probable action post certification

Supervisor Hoffman moved that the Agenda be adopted as amended, seconded by Supervisor Foster. **Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).**

Public Comment

Chairman Jackson opened the floor for public comment. The following individual(s) provided comment(s):

- Renee Balfour (Criglersville) was present (with James Howe), co-owners of the Possum's Store across from Lindsay Lane, directly across from the swinging bridge; her comments focused on a petition that has 750 signatures to request that the bridge be saved; noted that VDOT has already closed the bridge without notice to the public and that they intend to discuss renovation and/or demolition efforts at a future meeting and it's understood that the bridge doesn't meet the requirements associated with items that can be designated as historic items, (which could possibly save the bridge), and that the bridge is rarely used, which is inaccurate based on first hand account; also referred to other bridges (built in 1949, 1953 and 1954) that are designated on the national historic bridge register.

The following was also read for the record:

"Historic properties give communities a sense of identity and stability, adding richly to the quality of life. These historic places (houses, stores, warehouses, iron furnaces, factories, monuments and bridges) are a part of what shapes the rural character and spirit of each community. Together, they define the place that we call Virginia, and us as Virginians. Preserving bridges will greatly enhance the vitality of cities, towns and villages, and ensure that reminders of our heritage will remain for future generations (as listed on the VRH website) that refers to historic designations." In closing, she thanked the Board for the opportunity to share her comments.

- James Howe (Criglersville) presented a petition (650 signatures) to save the bridge located on Lindsay Lane in Criglersville, with an additional 100 signatures that will be presented later; comments referred to the fact that the bridge is used by thousands of people annually (local citizens, visitors, etc.) and it's the only way to cross the river to Quaker Run; the bridge is used daily by any residents in the area, and is a real treasure to the community; a handout was also provided that reflected on how people use the bridge; noted that the bridges in Criglersville are well known and many tourists come to enjoy the experience; encouraged the Board of Supervisors to advise VDOT not to demolish the historic bridge; he thanked the Board for the opportunity to present his views at today's session.

With no further comments being brought forth, the comment opportunity was closed.

1. Public Hearing: Madison County Rescue Squad: Chairman Jackson explained that tonight's public hearing will involve discussion of the Memorandum of Understanding that has been drafted between the Madison County Board of Supervisors and the Madison County Rescue Squad, which has been reviewed by the squad members. The document has been drafted to reflect on the changing business model of the rescue squad the paid EMS services.

Chairman Jackson opened the floor of the public hearing.

The following individuals provided comments:

- Steve Grayson (MCRS President) was present and thanked the Board of Supervisors for negotiation efforts on the draft MOU document; concerns reflected on:
 - ❖ How membership will be fast tracked into running calls
 - ❖ Suggested the County allow a delay period (4-6 months) to allow volunteers to incorporate the proposed changes and allow volunteers to run as they currently do to allow for cross-training efforts to be initiated
 - ❖ The rescue squad did take a consensus vote (at the recent meeting) to work out details in order to resolve the matter at the next call meeting
- Paul Coates (MCRS volunteer) was present and provided a brief overview of why and how the rescue squad came into existence, advised that he has been a member of the squad for fifty-seven (57) years; he expressed the need for the relationship between the

volunteer rescue squad and the County's EMS Department to be formalized to the mutual benefit of both organizations as required by the Code Of Virginia (§32.1-111-14); the rescue squad is an active funded program, but has become increasingly dependent on taxpayer funding and the level of service previously provided has declined; feels that the County's EMS department is able to provide advanced life support and emergency ambulatory service and feels that the relationship between the volunteers and paid EMS staff needs to be realigned to maximize the effectiveness of both organizations. In closing, he thanked the Board of Supervisors and the citizens of Madison County for their continued support.

- Steve Dodson (MCRS) was present and advised that in review of Appendix A of the draft document, the updated document is very well written (in his opinion); provided accolades to Noah Hillstrom, Director of Emergency Medical Services, the Board of Supervisors, for their negotiation strategies to develop a viable resolution, and also the citizens for their continued support of the rescue squad.
- *Chairman Jackson: Advised that it's anticipated that the MOU will provide some efficiency and accountability; the County values the history of the rescue squad the exceptional citizens that volunteer; the draft document will allow the volunteers and paid EMS staff to work in conjunction with the volunteers; accolades were given to those citizens that have been long-standing volunteering. Additional highlights from the agreement will involve:*
 - *The County will handle all maintenance of emergency services vehicles*
 - *The County will assume handling all revenue recovery funds and will pass these funds back to the rescue squad*
 - *The County will commit to provide a \$100,000 donation to the rescue squad*
 - *Additionally, if volunteers are available on an 'off night', they will still be allowed to come in and assist with calls.*

One detail that will still need to be sorted out, will involve further scrutiny by the County Attorney and legal staff for the volunteer rescue squad and VaCORP, regarding liability matters as they relate to state law. In closing, accolades were provided to leadership of the rescue squad. Additional discussion will commence in today's closed session. Signing of the MOU will determine how the future building site for the rescue squad will be determined.

- Joe May (Etlan) was present and referred to comments made by Mr. Coates; questioned what the \$100,000 donation will entail, plus the funding for insurance coverage and emergency vehicle maintenance costs; \$600,000 has already been allocated to the rescue squad to fund a new building; suggested that a building be secured to house the expensive emergency services vehicles; noted that (in his opinion), the volunteers

(present tonight) are old and not in good health and not the young aces that were portrayed in the local newspaper some months ago; also doesn't see how the volunteers can afford to purchase these expensive vehicles.

- *Supervisor Foster: Questioned the implementation that the proposed document will cover*
- *To which Chairman Jackson advised that:*
 - *The implementation on the building has been omitted at this time*
 - *Discussions have focused on the proposed changes taking place in January 2021*
 - *The proposed MOU will be effective December 1, 2020*
 - *The proposed time frame will allow for the initiation of articles identified in Appendix (Accelerated NCRS release requirement), which has been submitted to the Director of Emergency Medical Services*
 - *There is also differing requirements for volunteer drivers vs. paid EMS drivers (1 EMT and 1 driver) which has also been added to the draft document*
- *Supervisor Yowell: Verbalized support of the volunteer rescue squad, and advised that much thought has gone into the proposed draft MOU; feels that the main goal is to provide emergency care to the citizens; encouraged the County and rescue squad to persevere forward; also noted that the 65+ age group is ever increasing, as have expenses (as predicted by Weldon Cooper statistics); the County receives more ALS calls now than before due to the increase in the aging population here; expressed relief that there will be protocol in place to continue the relationship between the County and volunteer rescue squad.*
- *Chairman Jackson: Advised that the rescue squad will continue their meeting (as stated by Mr. Grayson); it's hoped that they will pass the draft MOU; the Board will plan to take action at the next meeting scheduled for October 27, 2020. Based on what action (if any) is taken by the rescue squad tomorrow will affect how the County proceeds with the proposed document at the next meeting session; accolades to the Steve Grayson, Steve Dodson and Wayne Jones for all their efforts to compile an effective draft MOU document.*

With no further comments being brought forth, the public hearing was closed.

Special Appearances

Consent Agenda

2. Consent Agenda

- A. Minutes from the September 22, 2020 meeting**
- B. Minutes from the October 7, 2020 meeting**
- C. Temporary EMS Station lease amendment**
- D. EMS Medical Director agreement fourth amendment**
- E. FY21 "second half" Appropriation Resolution (#2020-25) \$26,630,405**

RESOLUTION # 2020-25

RESOLUTION TO APPROPRIATE THE FISCAL YEAR 2021 MADISON COUNTY OPERATING BUDGET FOR OCTOBER 2020

WHEREAS, on May 12, 2020 the Madison County Board of Supervisors adopted an Operating Budget for Madison County for Fiscal Year 2021 in the amount of \$54,211,383; and

WHEREAS, the Fiscal Year 2021 Adopted Operating Budget includes school operations funding for the Madison County School Division equaling \$19,969,691; and

WHEREAS, the Board of Supervisors is required to appropriate for actual expenditure the Fiscal Year 2021 Adopted Operating Budget;

WHEREAS, 15.2-2506 and §22.1-94 of the Code of Virginia indicate that the Board of Supervisors may make annual, semiannual, quarterly, or monthly appropriations for contemplated expenditures: and

WHEREAS, the Board of Supervisors desires to make a semiannual appropriation for school-related operational expenditures and for all other operational expenditures;

NOW, THEREFORE, BE IT RESOLVED on this 13th day of October 2020, that the Madison County Board of Supervisors hereby appropriates the Fiscal Year 2021 Adopted Operating Budget for October 2020 in the amounts specified for each department and category contained in said budget; with such appropriations summarized below:

<i>General Operations</i>	<i>\$ 12,548,343</i>
<i>School – Instruction</i>	<i>7,214,900</i>
<i>School – Admin, Attend, & Health</i>	<i>600,063</i>
<i>School – Pupil Transportation</i>	<i>733,364</i>
<i>School – Operations & Maintenance</i>	<i>1,062,889</i>
<i>School – Technology</i>	<i>345,851</i>
<i>School – Non-Instructional General Oper.</i>	<i>27,778</i>
<i>School Food Services</i>	<i>448,250</i>
<i>Social Services (VPA)</i>	<i>1,527,969</i>
<i>Children’s Services Act (CSA)</i>	<i>1,375,000</i>
<i>County Debt Service</i>	<i>705,997</i>
<i>Transient Occupancy Tax Fund</i>	<i>40,001</i>
<i>Total Operating Appropriations</i>	<i>\$ 26,630,405</i>

Adopted this 13th day of October, 2020 by the Madison County Board of Supervisors, on motion of Supervisor Foster, seconded by Supervisor McGhee.

F. Authorization to pay capital project invoices from bond proceeds

(\$987,330.28)

G. Supplemental Appropriations

Supervisor Foster moved that the Consent Agenda be adopted as presented, seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

Constitutional Officers, County Departments, Committees & Organizations

Clerk of Circuit Court: Leeta Louk, Clerk of Circuit Court, was present and reported the following for her office in September:

- \$98,874 was sent to the State
- Recordation of: 211 deeds; marriage licenses; wills
- County has received \$28,838 from her office
- There were seven (7) circuit court dates; 8 civil action suits; sixty-four (64) concealed handgun permits issued

3. Discussion Current & Pending Committee Vacancies (Frye): The Board was advised that three (3) applications have been received for consideration to serve on the IDA Board - one (1) more applicant is needed to fill all the vacant seats; the Board was also told that a letter was received from Charles Michael Fisher regarding his intent to resign from the Madison County Planning Commission January 2021; discussed the appointment generally done at each Organizational meeting; a copy of the current board/commission/authority appointment roster was provided for review. The Board was also asked about:

1. The 2020 holiday luncheon
2. Recent retirement for Teresa Weaver

➤ *Chairman Jackson: Advised that the Board does need to assign the proposed applicants for designated terms recently vacated on the IDA Board.*

Unexpired terms to be filled include the following:

Peter Rice 4/11/2023

Douglas Pattie 4/11/2024

Bill Price 4/11/2023

Steven Hill 4/11/2022

➤ *Supervisor Yowell: Advised that one of the applicants (Douglas Parsons) is very willing to serve and become more involved in County affairs, and also encouraged appointing Mr. Hale and Mr. Hoffman.*

Supervisor Yowell moved that the Board accept the applications from Mr. Parsons, Mr. Hale and Mr. Hoffman to fill vacant seats on the Industrial Development Authority with the following term expiration dates:

William H. Hale 4/11/2023

Douglas Parsons 4/11/2024

Steven Hoffman 4/11/2023

Seconded by Supervisor McGhee. ***Aye: Jackson, McGhee, Foster, Yowell. Nay: (0). Abstain: Hoffman.***

The Board thanked the applicants that have offered to serve.

The County Administrator advised that Mr. Fisher will resign from the Planning Commission effective January 31, 2020 and another commission member's term will expire effective December 31, 2020; advertisements can be initiated for publication. Additionally, Troy Coppage's term on the Rapidan Service Authority will expire December 31, 2020; Mr. Lynn Clemens on the RSA has asked that Mr. Coppage be reappointed before the date his term expires.

Supervisor Yowell moved that the Board reappoint Troy Coppage to the Rapidan Service Authority Board for a term that would expire on December 31, 2024, seconded by Supervisor Hoffman. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

In regards to advertising for the future vacancy resulting from Mr. Fisher's resignation from the Madison County Planning Commission, the County Administrator suggested that other year-end appointments also be assessed and possibly advertised at the same time.

2020 Christmas Luncheon: Supervisor Yowell suggested that the County order a truckload of turkeys to be disbursed to County employees as opposed to having a Christmas luncheon.

After discussion, it was the consensus of the Board to provide a turkey for staff members in lieu of holding a holiday luncheon

Acknowledgement of Teresa Weaver's Retirement: After discussion, it was the consensus of the Board to purchase an E.A. Clore rocker and present it to Ms. Weaver at the first meeting in December 2020, and a resolution.

E911: Brian Gordon, Director of Emergency Communications, was present and advised that the new 911 system has been installed, implemented and training provided, effective last Wednesday - all is going relatively smoothly; a new console will be delivered on October 26th and installed from October 26th through October 28th; disassembly will be initiated over the preceding weekend. The state has advised that the County is set to 'go live' for NextGen911 on February 8, 2021, which he is unsure will actually transpire due to there being many issues as a result of the pandemic. GIS information and the E911 system has already been installed and is compatible with the proposed NextGen911 system; one additional firewall will be installed before Christmas 2020.

Commonwealth Attorney: Clarissa Berry, Commonwealth Attorney, was present and advised that the new technology system that has been installed in the courtroom will now allow for web access; jury trials are still not approved in Madison; advised that SB 5007 will allow defendants to choose whether they will have sentencing by a jury; folks serving on the jury does bring additional costs to various offices (i.e. Commonwealth Attorney, Clerk's Office, Sheriff's Office) and the citizens of Madison County; it's felt that the proposed practice may not be as effective as some may believe; handgun permits have increased; upcoming meeting with the Criminal Justice Board.

- *Supervisor Yowell: Questioned if those applying for a concealed weapons permit must show proof that they have taken some qualifying training;*

To which Ms. Berry advised that effective July 1, 2021, folks will be required to participate in an in-person class, but individuals are not able to take competency classes online; folks can also qualify by using their hunter's safety class certification.

EMS: Noah Hillstrom, Director of Emergency Medical Services, was present and provided highlights from his monthly report:

- 124 calls toned
- 9- minute response time
- Personnel changes have transpired (interviewing in process)
- Concerns were verbalized pertaining to the mental health of 1st responders as a direct result of the pandemic, the onset of flu season, and personnel shortfalls; the County was encouraged to seek measures to help prevent burn-out of 1st responders
- Generator has been installed (David James, Owner, has agreed to reduce the monthly rent by \$2,100)
- County will cover the cost for the propane

Mr. Hillstrom presented a request to:

- Increase the Medical Director's compensation from \$10,000 to \$15,000 annually
(approved from consent Agenda)
- Request to purchase six (6) radios at a cost of \$4,615.00

Consensus by the Board to approve the purchase of the six (6) radios at a cost of \$4,615.00.

The Finance Director suggested that there be an understanding from this point forth that all of the CARES Act funding has been used. The Board was advised that anything approved from this point forward will need to be funded through other means (i.e. contingency and/or capital).

Supervisor Yowell moved that the Board authorize the purchase of six (6) radios for EMS ambulatory vehicles with a cost of \$4,615.00, seconded by Supervisor Foster.

- *Chairman Jackson: Questioned if the proposed radios are compatible with the system that will be used by the County in the near future;*

To which it as advised as being accurate by Brian Gordon, Director of Emergency Communications.

Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).

Mr. Hillstrom presented the following personnel requests for consideration:

1. Interim Lieutenant become a permanent position
2. Two (2) full-time EMT's
3. Hire a Deputy Chief

- *Chairman Jackson: Explained that the current Lieutenant is now an interim during the COVID-19 period; two (2) full-time EMT's will cost \$45,000 - \$46,000; EMS has been operating slightly below minimum; feels that having the additional staff will be an asset; expressed no major issues with the above request; efforts are still underway with the MOU between the County and the Madison Rescue Squad; accolades to the County Administrator, County Attorney, Director of Emergency Medical Services and Supervisor Hoffman for all their efforts.*

Supervisor McGhee moved that the Board approve the hire of a Deputy Chief, transitioning the Interim Lieutenant to a full-time permanent position, and the hire of two (2) full-time EMT's, (with the net effect being four new full-time EMS positions) seconded by Supervisor Hoffman.

- *Chairman Jackson: Clarified that the paid EMS currently run calls from 2 crews all day, every day; the additional staff will provide additional personnel to cover scheduling.*

Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).

Emergency Management Services

John Sherer, Emergency Services Coordinator, was present and advised that in regards to mental health, the fear of taking the virus home to one's family is a high concern to emergency personnel that are answering calls. COVID-19 stats as provided by the Virginia Department of Health:

- 117 cases
 - 8 hospitalizations
 - 3 deaths
 - PPE stock is very good
 - Flu season approaching
 - VDH guidelines strongly suggest frequent handwashing, social distancing and wearing a mask
 - Recent flu shot clinic offered at the Madison Firehouse served 150 applications
 - Vaccine for COVID-19 still not available
 - Recent approval for a \$7,500 grant - will be well utilized
- *Chairman Jackson: Made reference to comments made by the County Administrator about a company identified as providing mental health services to staff, to which is was*

noted that further contact hadn't been made. It was noted that associated costs would be about \$5,000 per year.

Commissioner of the Revenue: Brian Daniel, Commissioner of the Revenue, was present and advised that land use applications are due to his office by November 2, 2020; personal property bills should be mailed out soon; all appears to be going well in his office.

Animal Control & Shelter: Greg Cave, ACO, was present and advised that all is going well at the shelter; the Kennel Assistant position has now been filled; conversed with Roger Berry, Director of Facilities & Maintenance about pouring concrete in the outdoor kennels soon; adoptions are up at the present time.

Internet/Technology: Bruce Livingston, IT, was present and advised that there have been many issues related to trouble shooting within several departments; working with Charles Moncrief to identify how much data will be coming across the network due to the addition of video recording; also working with the Judge on the webcam system.

Economic Development & Tourism: Tracey Gardner, Director of Economic Development & Tourism, was present and provided highlights from her monthly report:

- Launched our WanderLove video <https://youtu.be/tEzPHvHy5Pc> per the grant.
- Ducard Winery celebrated their 10-year anniversary
- Blog available on Virginia Tourism
- Blur Ridge Outdoors online sponsored posts - <https://www.blueridgeoutdoors.com/exclude/a-hikinggetaway-to-madison-county-va/>
- as well as print ads all covered by grant
- Crafting the New Normal (GO VA grant with Nelson) sponsored a webinar October 1st for partners “Pushing the positive” • Central Virginia Partnership for Eco-Dev Zoom meeting Friday, October 2nd with REC’s new Economic Development Director, Felicia Ainsa who gave a presentation and added they have 17,000 miles of power lines and she hopes perhaps adding something to those. REC created this position and hopes to be a partner for Business Attraction, Retention and Expansion as well as Site Development. • September 25, 2020 we received notification that the group effort of Albemarle, Greene and Madison was approved in making Routes 240, 810, 230 and 626 a Scenic Byway Designation.
- We submitted a resolution for this in November of 2018 •
- Traveler’s Spending for 2019 attached – we haven’t received Governor’s Press Release yet, but did receive our numbers.
- We were 3.3% in Traveler’s spending for 2019 - \$37,261,151, local tax receipts up 3.2% at \$1,050,988 Employment at 278 jobs supported •
- Tourism Committee will meet on Tuesday, October 20th at 130pm, met in person, socially distanced last meeting, will take another poll

- Attending the Governor's Summit on Rural Prosperity virtually on October 21
- Madison will be a part of the Central Virginia Small Business Development Center (rather than Lord Fairfax)
- First outreach with a Digital Marketing/storytelling Zoom meeting on November 12th from 9 a.m. to 10 a.m. (save the date)
- Will be attending the VA1 Summit on November 16th - keynote speaker will be Sheila Johnson
- Madison will be this year's guest the Virtual Quad County Business Summit on November 17th and a full participate next year (if budgeted) - website: <http://www.ucbsummit.com>
- Event brings businesses together from Fluvanna, Greene, Louisa, Orange (and Madison this year) for a half day of networking and educational programs; feature a Quad Tank Pitch Competition where entrepreneurs will have a chance to win \$5,000 to support implementation of their business plans.
- Slight changes made to rental agreement that will include guidelines pertaining to the COVID 19 pandemic

It was also reported that the Governor has announced a broadband grant opportunity and that she will work to seek out how to obtain funds for the County; REC has been surveying citizens to assess their needs for broadband services; will discuss this issue possibly with Commission members and the County Administrator.

After discussion, it was suggested by the Board that the County Administrator, the County Attorney, the Director of Emergency Communications and the Finance Director also be tasked with reviewing the Governor's broadband proposal and provide input to Ms. Gardner.

Clint Hyde was present advised that the funding initiative being offered by the Governor is being offered on a 'first come-first served' basis, and must be spent by December 23, 2020. He encouraged the County to present and application relatively quickly so as to meet the designated deadline. In closing, he stressed the fact that applicable funds can only be used for broadband projects.

The Finance Director referred to inquiries as to whether fiber optic cable can be placed along Main Street.

The County Attorney questioned if there will be specific requirements; To which the Finance Director advised that all CARES funding has specific restrictions that must be adhered to.

Brian Gordon, Director of Emergency Communications, was present and explained that fiber was assessed because of the proposed radio system and connectivity. Advised that an application can be submitted but suggested that nothing be purchased for installation if it will pose any interference with equipment that is already in place.

The County Administrator raised concerns about moving forward without knowledge of the full proposal; he also raised concerns about placing antennas on existing buildings along Main Street without insight from the Director of Emergency Communications

Leeta Louk, Clerk of the Circuit Court, was present and advised that it's anticipated that additional funds may be needed once jury trials reconvene here; some localities have been required to install plexiglass in order to provide social distancing and safety measures for jurors during the pandemic.

- *Chairman Jackson: Advised that the Board desires to fund in-house purchase requests prior to allocating CARES funding to outside agencies and organizations.*

Old Business

4. Discussion: Animal Shelter Policy (Cave): Greg Cave, ACO, was present to provide a brief overview of the proposed changes to the draft Animal Shelter Operations Manual that was presented to the County Administrator on September 18, 2020. Changes that have been initiated included the following:

- Change in the title from "Madison Animal Shelter Operations Manual to the "Madison County Virginia Public Animal Shelter Operations Manual (not a private animal shelter)
- Removal of the word "staff" throughout the policy since the Animal Shelter Manager position is advertised.
- Hours at the facility have been reduced hours to the public from 29 hours to 23 hours (6-hour difference)
- The Animal Shelter Management must be on site when the facility is open
- Animal Control procedures and medical protocol was revised/updated based on today's state laws/regulations

In closing, he advised that the County Administrator, County Attorney and Commonwealth Attorney have also been involved with the construction of the draft policy as presented; insight has also been received from other localities for review and inclusion to the draft policy.

The County Administrator advised that today's draft is the third animal shelter/animal control that has been proposed for review and/or adoption by the Board. In closing, it was noted that the policies have been developed in consultation with the shelter veterinarian.

The County Attorney and Commonwealth Attorney verbalized acceptance of the draft policy as presented.

Accolades were given to all who worked diligently on the proposed policy.

Mr. Cave also advised that the Animal Shelter Manager will assume full responsibility of dealing with the public, and directing the day-to-day operations of the facility.

Supervisor Hoffman moved that the Board adopt the Madison County Virginia Public Animal Shelter Operations Manual as presented, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

5. Report: Economic Development Grant Program Status (Gardner): Tracey Gardner, Director of Economic Development & Tourism, was present and advised that the Madison CARES Business Recovery Grant Program had a successful first round. Out of the \$150,000; \$119,589.00 is being awarded in the first round. We announced the program was starting August 12th, and to stay tuned for more information on Facebook. Once documentation was in order, we placed an ad in the Madison Eagle, blasted via Constant Contact, mailed a paper version to via the Chamber of Commerce, placed on social media via Facebook, Linked In and on the Website. The Madison Eagle did a story as well as interviews with both NBC and CBS.

- There were 33 inquiries.
- 1 withdrew
- 10 opened applications, but did not submit materials
- 12 submitted, qualified and were approved
- Only two applicants didn't get the full amount they requested as they could only demonstrate economic injury in the amount they received.

➤ *Supervisor Yowell: Questioned if any funding has been requested by the Heartland Institute and the Madison County Library.*

The County Administrator advised that Ms. Gardner is assessed methods that may be available to help local small businesses.

6. Report: Status Report on Use & Projected Use of CARES Act Monies (Costello): The Finance Director raised concerns about the potential for departments charging purchases to CARES that haven't been authorized; suggested that departments make purchase within their own departmental budget for the next three (3) months; also suggested that EMS device a budget of what other items may be needed.

John Sherer, Emergency Management Services, was present and advised that he has sufficient PPE stock and would allocate items to any departments that need anything.

After discussion, it was the general consensus that all departments seek to get PPE items from John Sherer, Emergency Management Services Coordinator, or Roger Berry, Director of Facilities & Maintenance, or cover the costs for generalized items from their own departmental budget items as a means to provide better accountability for generalized items. In closing, it was also suggested that all departments receive a copy of the CARES Act schedule so that all departments can see what has already been spent and what funding is still available.

Further Discussions:

- Additional Board concerns/ comments focused on:
 - CARES Funding requests submitted by various entities (i.e. Madison Early Learning Center, Town of Madison, Madison County Schools, DSS Housing Support Program, EMS, VASAP)
 - Request (by EOC) to purchase new chairs for the dispatch center
 - The fact that some of the surrounding localities opted not to allocate any CARES funding to outside agencies
- *Supervisor Yowell: Referred to discussions within the General Assembly pertaining to possible funding appropriations for childcare, which may be helpful.*

The Finance Director stressed the fact that there are no budgetary control measures in place regarding how departments elect to spend CARES funding.

After discussion, it was the consensus of the Board to review the list of CARES Act funding requests in November.

7. Report: Status of Financial Software Project (Costello): The Finance Director advised that three (3) pieces of software are being assessed; progress is being made on contracts and procurement actions are all in order; equipment has shipped; representatives from ANS will provide assistance.

8. Consideration: Beautiful Run Public Safety Antenna Site Lease (Gordon): Brian Gordon, Director of Emergency Communications, was present and advised that negotiations have continued regarding pricing. The infrastructure that is already in place is about as good as it can be. The lease has been reviewed by the County Attorney and County Administrator.

The County Administrator suggested that the Board act on the proposed agreement as presented.

The County Attorney also verbalized agreement with the proposed lease.

Supervisor McGhee moved that the Board approve the 1st amendment to the Beautiful Run Public Safety Antenna Site Lease Agreement as presented, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

9. Consideration: Madison County Administration Center Renovation Project Procurement (Hobbs) [To be discussed in closed session]

10. Discussion: Pending FY21 Budget Amendments (Hobbs): The County Administrator referred to a list of items that need to be assessed:
Hiring four (4) additional EMS employees
Budget for the new Assistant Commonwealth Attorney position
Hiring an Accounts Payable Technician upgrade
Financial Software
Public Safety Radio Tower
Reference was made to funding being spent without budgeted appropriations; feels that the County will need to move forward with assessing funding mechanisms for the above referenced items.

New Business:

11. Discussion: Board Calendar Through January 4, 2021 (Hobbs): The County Administrator provided a meeting calendar through January 4, 2021. Future meetings fall very close to major holidays from November to January. In closing, he suggested the Board perhaps consider only holding one (1) meeting in November and December; however, there is much business to take care of.

Supervisor Hoffman advised that she will be unavailable the week of Thanksgiving 2020.

After discussion, it was the consensus of the Board to assess the meeting calendar at the next meeting on October 27, 2020.

Information/Correspondence

Leathers Lane: The County Administrator advises that correspondence has been received to the indicate that some of the residents didn't consent to the roadwork that the Board approved.

- *Chairman Jackson: Advised that he will accompany Matt Aylor, Erosion & Sediment Technician, tomorrow to meet with the residents at Leathers Lane to assess what comments and concerns they may have.*

Swinging Bridge: The County Administrator advised that correspondence is being collected on the swinging bridges; there appears to be much citizen interest on this matter. It's anticipated that several individuals will be looking to attend the meeting on October 27, 2020.

After discussion, it was the consensus of the Board to let it be known that there is a strong favor to seek to preserve the swinging bridges in the County.

Public Comment

Chairman Jackson opened the floor for public comment.

The following individual(s) provided comment(s):

- Robin Brown: Comments pertained to the sound quality in the auditorium; although some speakers were more clear tonight, many are very muffled; encouraged the Board to consider making improvements to the acoustics and sound quality in the admin building when the proposed renovations are made.
- Gary Misch: Advised that he was able to hear the conversations tonight; commented on the proposed broadband issue; advised that in Syria, there is very poor connectivity, at best; advised that Verizon representatives haven't been most favorable in helping provide connectivity to remote parts of the County; feels that nothing will be happen unless the government assists; encouraged the Board to do something.
- Clint Hyde: Questioned why the County is using a microphone system that doesn't effectively work.
- *Chairman Jackson: Advised that the renovations being sought do include designs to improve the sound quality in the auditorium by utilizing panels, modified speakers and an enhances sound system.*

With no further comments being brought forth, the public comment opportunity was closed.

Closed Session

Supervisor Hoffman moved that the Board convene in a closed session pursuant to Virginia Code Section 2.2-3711(A)(29) for:

- 1) Discussion on the award of a public contract for the Madison County Administration Center Renovation Project, and:
- 2) Discussion on a Memorandum of Understanding with Madison County Rescue Squad, both of which involve the expenditure of public funds and discussion of the terms or scope of such contracts, where discussion in an open session would adversely affect the bargaining position of negotiating strategy of the Board.

Seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

Supervisor moved that the Board reconvene in open session, seconded by Supervisor Foster. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).*

Supervisor Hoffman moved to certify by roll-call vote that only matter lawfully exempted from open meeting requirements pursuant to Virginia Code Sections 2.2-3711(A)(3) and 2.2-3711(A)(29) and only matters that were identified in the motion to convene in a closed session were heard, discussed, or considered in the closed meeting, seconded by seconded by Supervisor McGhee. *Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0)*

As a result of Closed Session

Supervisor McGhee moved that the Board of Supervisors reject all bids for the County Administration Center Renovation Project since they all exceed the budget and to rebid the project at a later date, seconded by Supervisor Hoffman. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

Adjourn

With there being no more business to consider, on motion of Supervisor Foster, seconded by Supervisor Hoffman, Chairman Jackson adjourned the meeting at 6:25 p.m. ***Aye: Jackson, Hoffman, McGhee, Foster, Yowell. Nay: (0).***

R. Clay Jackson, Chairman
Madison County Board of Supervisors

Clerk of the Board of the Madison County Board of Supervisors
Copies: Board of Supervisors, County Attorney & Constitutional Officers
Adopted on: October 27, 2020

Adopted Item(s):

Resolution #2020-25 [To Appropriate the FY21 Madison County Operating Budget for October 2020]



Agenda
Board of Supervisors Meeting
Tuesday, October 13, 2020 at 4:00 p.m.
County Administration Building Auditorium
414 N Main Street, Madison, Virginia 22727

Call to Order, Determine Quorum, Pledge of Allegiance & Moment of Silence

Adoption of Agenda

Public Comment

1. Public Hearing: Madison County Rescue Squad

Special Appearances

Consent Agenda

2. Consent Agenda

- A. Minutes from the September 22, 2020 meeting
- B. Minutes from the October 7, 2020 meeting
- C. Temporary EMS Station lease amendment
- D. EMS Medical Director Agreement Fourth Amendment
- E. FY21 Second Half Appropriation Resolution (#2020-25)
- F. Authorization to Pay Capital Project Invoices from Bond Proceeds

G. Supplemental Appropriations

Constitutional Officers, County Departments, Committees & Organizations

3. Discussion: Current & Pending Committee Vacancies (Frye)

Old Business

- 4. Discussion: Animal Shelter Policy (Cave)
- 5. Report: Economic Development Grant Program Status (Gardner)
- 6. Report: Status Report on Use & Projected Use of CARES Act Monies (Costello)
- 7. Report: Status of Financial Software Project (Costello)
- 8. Consideration: Beautiful Run Public Safety Antenna Site Lease (Gordon)
- 9. Consideration: Madison County Administration Center Renovation Project Procurement (Hobbs)**
- 10. Discussion: Pending FY21 Budget Adjustments (Hobbs)

New Business

- 11. Discussion: Board Calendar Through January 4, 2021 (Hobbs)

Information/Correspondence

Public Comment

Closed Session (Negotiation: Ref. Items 1 & 9 [(A)(29)])

Adjourn

AMENDMENT(S) DENOTED IN ROYAL BLUE WITH YELLOW HIGHLIGHT